

# Reconcile Payments / ERA, Reconcile 835/ EOB and EDI File Log

## Reconcile Payments / ERA

Reconcile payments refers to the process of comparing received payments from insurance providers and patients against the billed charges for services provided. This ensures accuracy, identifies discrepancies, and helps resolve outstanding balances, contributing to the financial stability of the home health care agency. Electronic Remittance Advice, which is an electronic document that provides detailed information about payment and denial of claims.

### Get Latest ERA

**Billing >> Reconcile Payments / ERA**

Click the option Latest ERA. The following screen appears, click Get Latest ERA option. The latest ERA details will be displayed on the screen.

LATEST ERA GET LATEST ERA AND PROCESS INFORMATION

|                                   |                                   |                    |                               |                           |
|-----------------------------------|-----------------------------------|--------------------|-------------------------------|---------------------------|
| Payor<br>Select Payor             | Check / ETF Number<br>CheckNumber | ERA ID<br>ERA      | Paid Start Date<br>Start Date | Paid End Date<br>End Date |
| Received Start Date<br>Start Date | Received End Date<br>End Date     | Q Search   X Reset |                               |                           |
| <b>Get Latest ERA</b>             | Get Latest & Process All ERA      |                    |                               |                           |

| Payor Name | ERA ID | Paid Amount | Paid Date | Check Number | Received Time | Status | Batch #s Mapped | Action |
|------------|--------|-------------|-----------|--------------|---------------|--------|-----------------|--------|
|------------|--------|-------------|-----------|--------------|---------------|--------|-----------------|--------|

## Reconcile 835/ EOB

Reconcile 835/ EOB helps home healthcare providers to verify that payments and denials on the EOB are consistent with the ERA, ensuring accurate financial management and claims processing.

## Billing >> Reconcile 835/EOB

Update the required fields and click Search option. The details will appear on the screen with Patient name and Billed amount.

RECONCILE 835 / EOB RECONCILE 835 / EOB RELATED INFORMATION All Filters

Payer: All Batch #: Batch Number Claim #: Claim Number Payer Claim #: Payer Claim Number Client: boyd, carrie Service Code: T1019

Modifier: All Claim Status: All Payer Claim Status: All Service Start Date: mm/dd/yy Service End Date: mm/dd/yy Denial / Adjustment Code: All

Reconcile Record Type: Sent Only, w/ 835 Process Upload 835 File: Search uploaded 835 files Search Reset

## EDI File Log

An EDI (Electronic Data Interchange) file log is a record of digital interactions between healthcare providers, payers, and agencies. It tracks the exchange of patient data, claims, and billing information, ensuring compliance with industry standards and facilitating efficient communication for better patient care and reimbursement.

## Billing >> EDI File Log

The list of EDI File logs information is displayed in the screen. Enter the File Name, File type and click Search option to view the required EDI File.

EDI FILE LOGS LIST EDI FILE LOGS INFORMATION

Refresh

| Batch                      | File Name                              | File Type                              | File Size | Added By | Added Date | Action   |
|----------------------------|--|--|-----------|----------|------------|--|
|                            | <input type="text" value="File Name"/> | <input type="text" value="File Type"/> |           |          |            | <input type="button" value="Search"/> <input type="button" value="Reset"/> |
| <input type="checkbox"/> 2 | Aetna_09082019_09182019_IS_2.txt       | 837                                    | 0.94 KB   | N/A      | 09/17/2019 | <input type="button" value="Delete"/>                                      |
| <input type="checkbox"/> 1 | Aetna_09082019_09182019_IS_1.txt       | 837                                    | 0.94 KB   | N/A      | 09/17/2019 | <input type="button" value="Delete"/>                                      |

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