

Employee List

An employee list in home health care is a record of staff providing in-home clinical and non-clinical services.

Bulk update Employee Group

The Employee Group information can be bulk updated for the list of employees in the system. Click the check-box before the Employee ID in employee list and click Update Group.

Employee Tab >> List

LIST OF EMPLOYEES

Refresh

Active

Delete Selected

Select

Update Group

Add Employee

Employee ID

Employee ID

Name

Name

Email

Email

Designation

Designation

Role

Select Role

Mobile Number

Mobile Number

Group(s)

Select

Search

Reset

<input type="checkbox"/>	Employee ID	Name ^	Email	Designation	Role	Mobile Number	Group(s)	App Installed	Action
<input type="checkbox"/>	<div>T</div> 008	Tanya Catts	101hunter101sam@gmail.com	Registered Nurse	Registered Nurse	(666) 666-6666	Demo ALEX	<div>✗</div>	<div><div></div><div></div></div>
<input type="checkbox"/>	<div>D</div> E01	David D	david@myezcare.com	Administrator	Super Admin	(343) 535-3535		<div>✗</div>	<div><div></div><div></div></div>
<input type="checkbox"/>	<div>M</div> Maria456	Maria Garcia	Maria@gamil.com	Registered Nurse	HHA	(789) 787-9878		<div>✗</div>	<div><div></div><div></div></div>
<input checked="" type="checkbox"/>	<div>W</div> William1122	William Garcia	William@gmail.com	PCA/CNA	Office Assistant	(789) 787-8778		<div>✓</div>	<div><div></div><div></div></div>
<input checked="" type="checkbox"/>	<div>J</div> James789	James Johnson	James@gmail.com	Service Facilitator	Clinical Team	(457) 878-7887		<div>✗</div>	<div><div></div><div></div></div>
<input type="checkbox"/>	<div>M</div> DEMO-12	Moshe Lubel	moshe@zrpath.com	Administrative	Super Admin	N/A		<div>✗</div>	<div><div></div><div></div></div>
<input type="checkbox"/>	<div>J</div> James123	James Smith	jamesmith@gmail.com	Administrator	Administrator	(123) 456-7899		<div>✗</div>	<div><div></div><div></div></div>
<input type="checkbox"/>	<div>R</div> Robert321	Robert Smith	Robert@gmail.com	Administrative	Clinical Team	(656) 565-6665		<div>✗</div>	<div><div></div><div></div></div>
<input type="checkbox"/>	<div>A</div> E-Demo-001	Alex Toth	paymagnet@gmail.com	Administrator	Administrator	(347) 480-9560	Demo ALEX	<div>✓</div>	<div><div></div><div></div></div>
<input type="checkbox"/>	<div>I</div> E00100	irtaza waris	irtazawarishussain@yahoo.com	Administrative	Super Admin	(897) 876-6565		<div>✓</div>	<div><div></div><div></div></div>

The following screen appears, select the Group from list and click Save option.

LIST OF EMPLOYEES

Refresh

Active





















Delete Selected

Select

Employee ID

Name

Email

	Employee ID	Name	Email	Designation	Role	Mobile Number	Group(s)	App Installed	Action
<input type="checkbox"/>	008	Tanya Catts	101hunter101sam@gmail.com	Registered Nurse	Registered Nurse	(666) 666-6666	Demo ALEX	✗	 
<input type="checkbox"/>	E01	David D	david@myezcare.com	Administrator	Super Admin	(343) 535-3535		✗	 
<input type="checkbox"/>	Maria456	Maria Garcia	Maria@gamil.com	Registered Nurse	HHA	(789) 787-9878		✗	 
<input checked="" type="checkbox"/>	William1122	William Garcia	William@gmail.com	PCA/CNA	Office Assistant	(789) 787-8778		✓	 
<input checked="" type="checkbox"/>	James789	James Johnson	James@gmail.com	Service Facilitator	Clinical Team	(457) 878-7887		✗	 
<input type="checkbox"/>	DEMO-12	Moshe Lubel	moshe@zrpath.com	Administrative	Super Admin	N/A		✗	 
<input type="checkbox"/>	James123	James Smith	jamesmith@gmail.com	Administrator	Administrator	(123) 456-7899		✗	 
<input type="checkbox"/>	Robert321	Robert Smith	Robert@gmail.com	Administrative	Clinical Team	(656) 565-6665		✗	 
<input type="checkbox"/>	E-Demo-001	Alex Toth	paymagnet@gmail.com	Administrator	Administrator	(347) 480-9560	Demo ALEX	✓	 
<input type="checkbox"/>	E00100	irtaza waris	irtazawarishussain@yahoo.com	Administrative	Super Admin	(897) 876-6565		✓	 

Update Bulk Employee Group

Select Group(s)*

Select

Cancel

Save

Mobile Number

Group(s)

Search

Reset

+ Add Employee

Delete Employee

The Employee can be deleted from the system by using the option Delete in Employee List. Select the Employee name by using the check box and click delete option.

Employee Tab >> List

LIST OF EMPLOYEES

Refresh

Active

Delete Selected

Select

Update Group

Employee ID

Name

Email

Designation

Role























Mobile Number

Group(s)

Search

Reset

+ Add Employee

	Employee ID	Name	Email	Designation	Role	Mobile Number	Group(s)	App Installed	Action
<input type="checkbox"/>	008	Tanya Catts	101hunter101sam@gmail.com	Registered Nurse	Registered Nurse	(666) 666-6666	Demo ALEX	✗	 
<input type="checkbox"/>	E01	David D	david@myezcare.com	Administrator	Super Admin	(343) 535-3535		✗	 
<input type="checkbox"/>	Maria456	Maria Garcia	Maria@gamil.com	Registered Nurse	HHA	(789) 787-9878		✗	 
<input type="checkbox"/>	William1122	William Garcia	William@gmail.com	PCA/CNA	Office Assistant	(789) 787-8778		✓	 
<input type="checkbox"/>	James789	James Johnson	James@gmail.com	Service Facilitator	Clinical Team	(457) 878-7887		✗	 
<input type="checkbox"/>	DEMO-12	Moshe Lubel	moshe@zrpath.com	Administrative	Super Admin	N/A		✗	 
<input checked="" type="checkbox"/>	12398	fayyaz m	fahadneymarj@gmail.com	Administrator	PCA/CNA	(031) 311-1019		✗	 
<input type="checkbox"/>	James123	James Smith	jamesmith@gmail.com	Administrator	Administrator	(123) 456-7899		✗	 
<input type="checkbox"/>	Robert321	Robert Smith	Robert@gmail.com	Administrative	Clinical Team	(656) 565-6665		✗	 
<input type="checkbox"/>	E-Demo-001	Alex Toth	paymagnet@gmail.com	Administrator	Administrator	(347) 480-9560	Demo ALEX	✓	 
<input type="checkbox"/>	E00100	irtaza waris	irtazawarishussain@yahoo.com	Administrative	Super Admin	(897) 876-6565		✓	 

Activate Deleted Employee

Select Deleted from the dropdown box. The Deleted employee can also be activated in the system by using the option Active.

DASHBOARD

FEATURES

EMPLOYEE

PROSPECTS *beta*

CLIENT

SCHEDULING

TIME SHEET

BILLING

MESSAGES

REPORTS

ATTENDANCE *beta*

SETTINGS

LIST OF EMPLOYEES

Refresh

Active

Select

Employee ID

All Records

Deleted

Employee ID

Name

Email

Designation

Role

Mobile Number

Group(s)

Search

Reset

Employee ID

Name

Email

Designation

Role

Mobile Number

Group(s)

App Installed

Action

☐

T

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Tanya Calts

10thunter101sam@gmail.com

Registered Nurse

Registered Nurse

(666) 666-6666

Demo ALex

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🗑

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D

E01

David D

david@myezcare.com

Administrator

Super Admin

(343) 535-3535

✗

🔍

🗑

☐

M

Marla456

Marla Garcia

Marla@gamil.com

Registered Nurse

HHA

(789) 787-8878

✗

🔍

🗑

☐

W

William1122

William Garcia

William@gmail.com

PCA/CNA

Office Assistant

(789) 787-8778

✓

🔍

🗑

☐

J

James789

James Johnson

James@gmail.com

Service Facilitator

Clinical Team

(457) 878-7887

✗

🔍

🗑

☐

M

DEMO-12

Moshe Lubel

moshe@zpath.com

Administrative

Super Admin

N/A

✗

🔍

🗑

☐

J

James123

James Smith

jamessmith@gmail.com

Administrator

Administrator

(123) 456-7899

✗

🔍

🗑

☐

R

Robert321

Robert Smith

Robert@gmail.com

Administrative

Clinical Team

(656) 565-6665

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A

E-Demo-001

Alex Toth

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Administrator

Administrator

(347) 480-9560

Demo ALex

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I

E00100

Irtaza waris

irtazavarishussain@yahoo.com

Administrative

Super Admin

(897) 876-6565

✓

🔍

🗑

+ Add Employee

Click the check box for the employee to be activated and click Active option. Now, the deleted employee is successfully restored.

LIST OF EMPLOYEES

Refresh

Deleted

Active Selected

Select

Update Group

Employee ID

Name

Email

Designation

Role

Mobile Number

Group(s)

Search

Reset

Employee ID

Name

Email

Designation

Role

Mobile Number

Group(s)

App Installed

Action

☒

F

12398

fayyaz m

fahadneymarji@gmail.com

Administrator

PCA/CNA

(831) 311-1019

✗

🔍

Active

☐

V

E009233

Vijay Saini

vijaysainisemt@gmail.com

Administrative

Super Admin

(546) 474-2342

✓

🔍

Active

+ Add Employee