

Clock-in-out, Calendar

Clock-in and clock-out refers to the process of recording the exact time when a staff starts and ends their work.

An attendance calendar is a record-keeping system used to track and document the presence and hours worked by healthcare professionals, such as nurses and caregivers.

Clock-in-out

[Attendance >> clock-in-out](#)

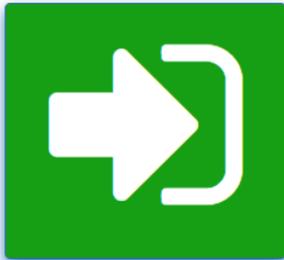
Select the Facility House from the list and click Clock-in option. Also at the end of the shift time, click Clock-out option.

CLOCK IN-OUT

Facility

Testing| 

Clock In



Note

Note

	Activity	Time	Note
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Calendar

[Attendance >> Calendar](#)

The user can view the Calendar option for the Employees Attendance. Select the Employee from the list to view the Calendar.

Garcia, William

Day Week Month OCTOBER 2023

1	Sun	2	Mon	3	Tue	4	Wed	5	Thu	6	Fri	7	Sat

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