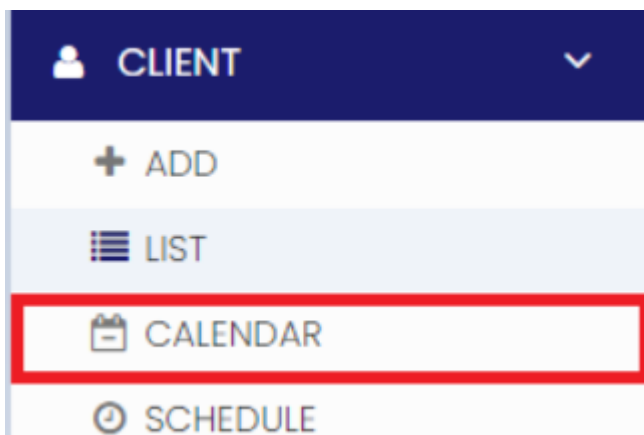


# Calendar, Block Employees

## Calendar

The user can view the Patient calendar for their scheduled visits. The Patient calendar has the details of the employee name, Care type and the scheduled time.

**Client >> Calendar**



Select the Patient name, Month and Click Search option to view the Patient Calendar for the month.

Patient Details
Documents
Billing/Prior Authorization
Care Plan
**Calendar**
Block Employees
Internal Messaging
Notes

Clark, Samuel
Select Employee
10/08/2023
Search

Day
Week
Month

OCTOBER 2023
Refresh
Today
<
>

1

2

3

4

5

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25

26

27

28

29

30

31

# Block employees

Block Employee is a feature where the patient does not want a certain employee to visit him/her, they can be blocked using this option.

**Client >> List >> Select Employee Name >> Block Employees.**

Patient Details
Documents
Billing/Prior Authorization
Care Plan
Calendar
**Block Employees**
Internal Messaging
Notes

Block Employees

+ Block Employees

No records found.

Update the Employee Name, Blocking requested by and the Blocking reason in the system. Click Save option to save the information.

EDIT PATIENT - CLARK, SAMUEL 45Y 7M MALE / #3357951852 / LOCATION: N/A / STATUS: ACTIVE

Patient DetailsDocumentsBilling/Prior AuthorizationCare Plan

Block Employees

Block Employees

Employee\*SelectBlocking Reason\*Blocking ReasonBlocking ReasonCloseSave

Blocking Requested BY\*Select

+ Block Employees

Click Delete option under Action to Delete the Block Employees details in the system.

Patient DetailsDocumentsBilling/Prior AuthorizationCare PlanCalendarBlock EmployeesInternal MessagingNotes

Block Employees

+ Block Employees

#	Employee	Blocking Reason	Blocking Requested BY	Blocked Date	Action
1	Maria Garcia	testing	Patient	11/01/2023	<div><div></div><div></div></div>

Revision #4  
Created 13 October 2023 16:05:40 by Thamarai  
Updated 4 November 2023 17:00:30 by Thamarai