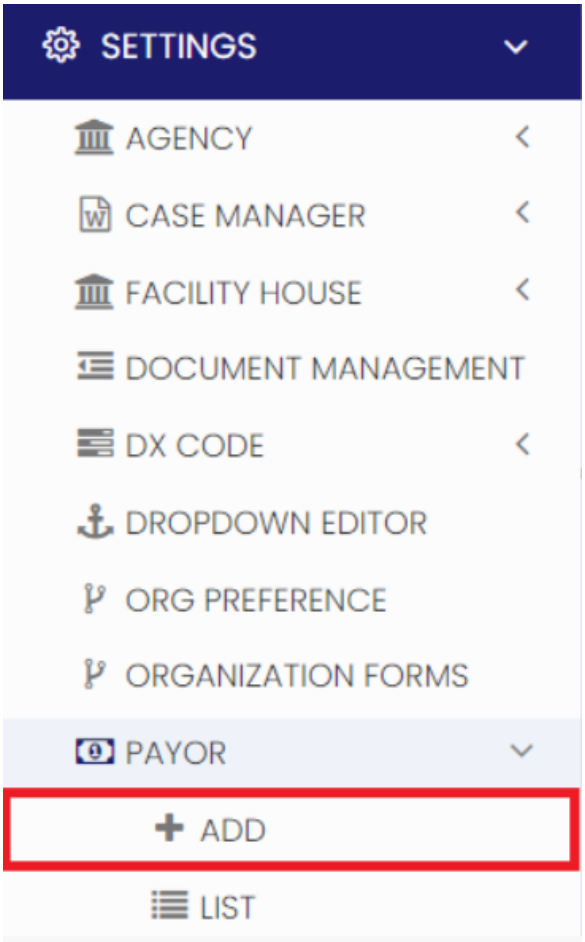
Payor

In Adult Day Care, a "payor" is the entity responsible for covering costs. Payors can include health insurance companies, Medicare, Medicaid, private pay and managed care organizations.

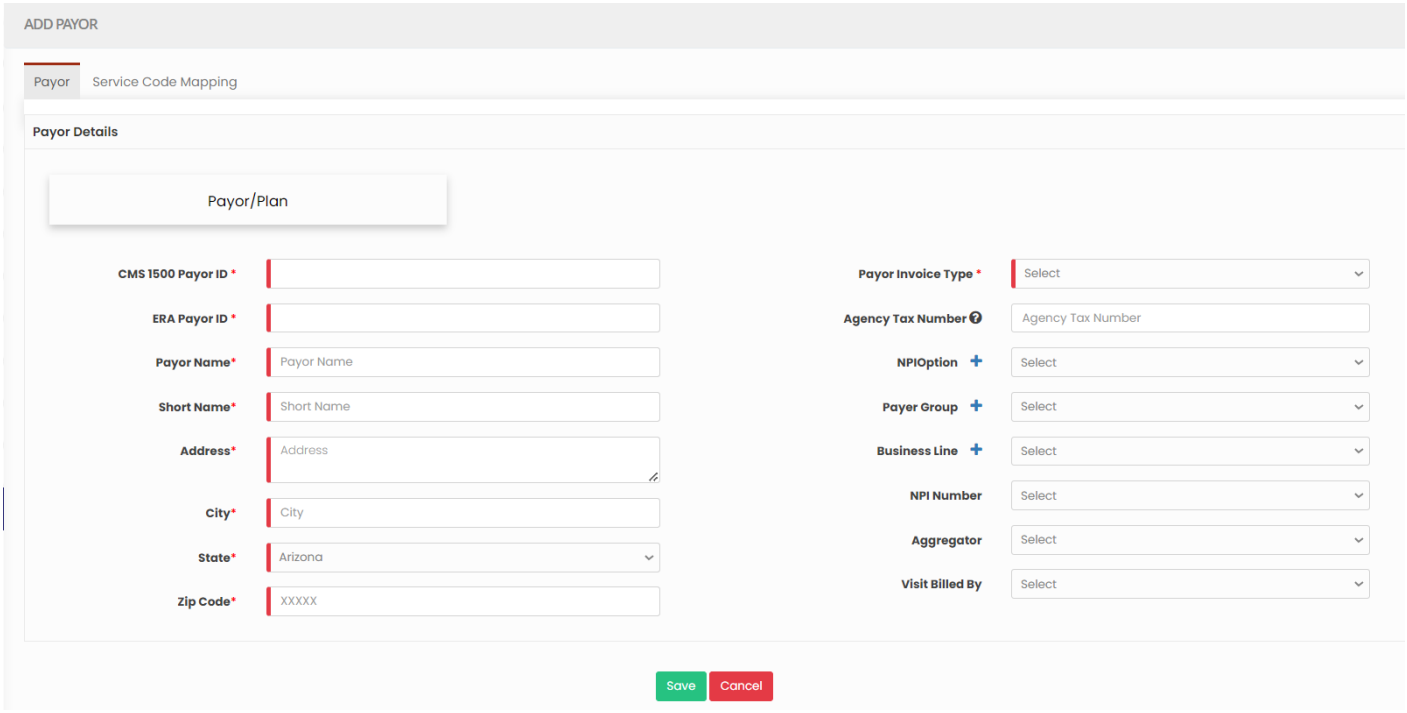
> Note: All Fields marked with * are mandatory and must be filled out, otherwise the system will generate an error indicating that the required information is missing.

Adding Payor Details

> **Settings >> Payor >> +Add option**



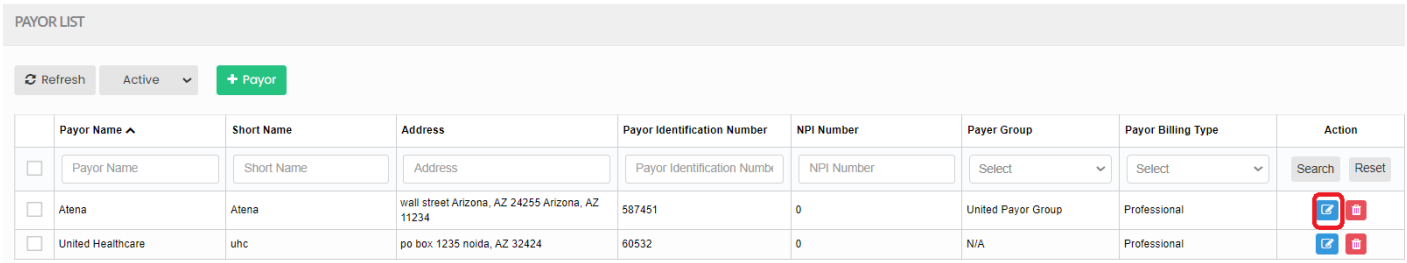
The user can update the required information in Payer Details and Click Save option.



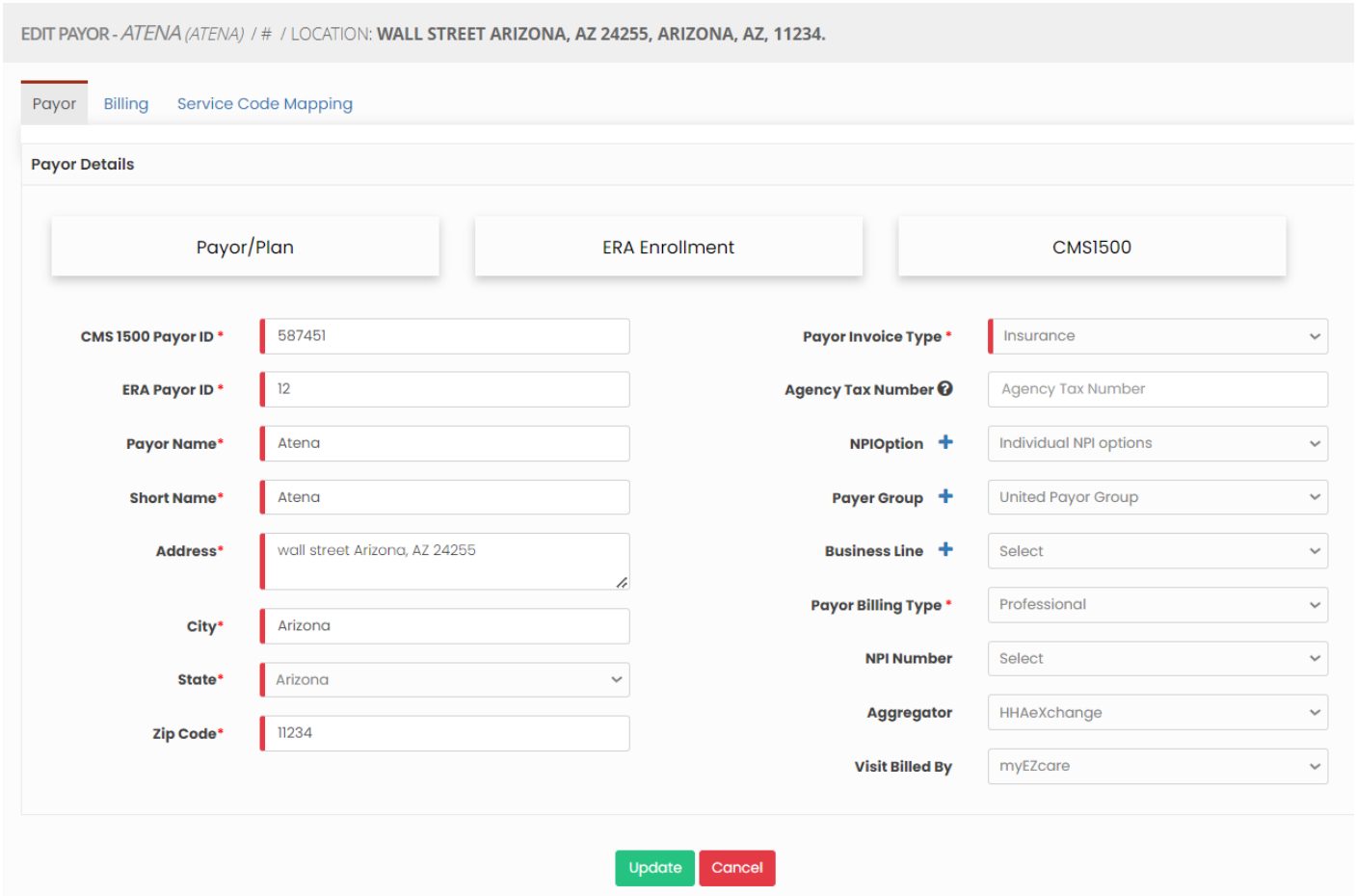
Editing Payor Details

> **Settings >> Payor >> List**

Select the Payor from the List using the Edit option.

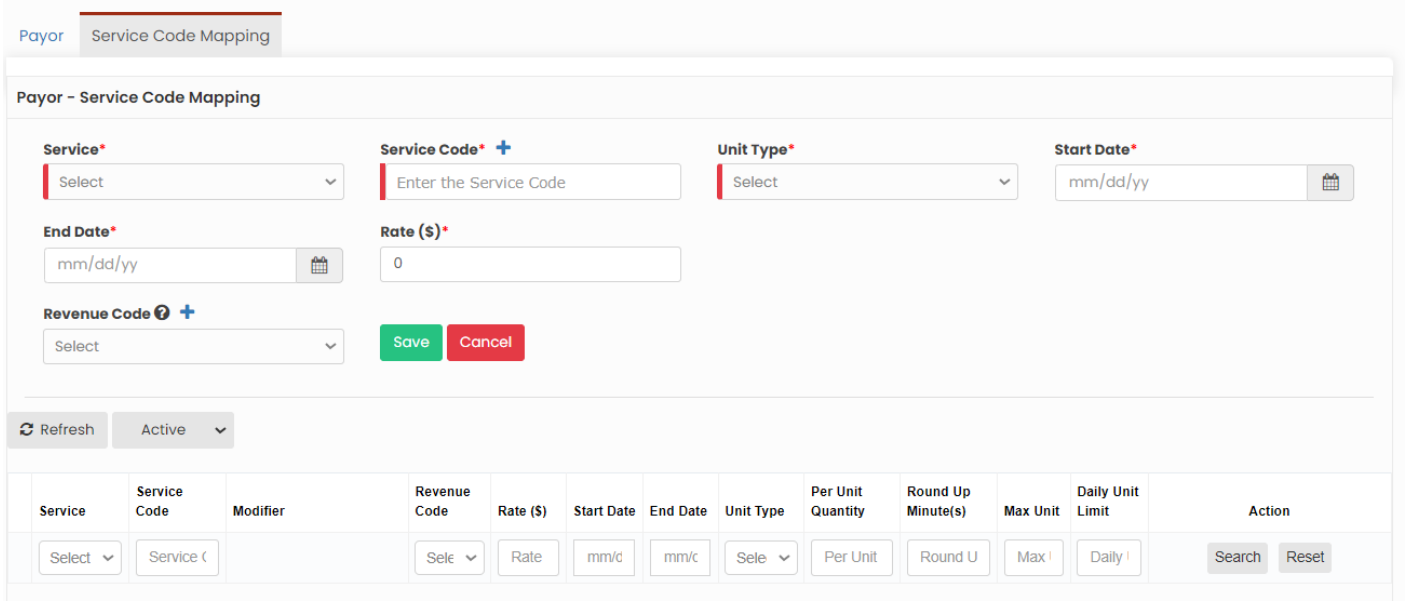


Now, edit the required information in Payor Details and Click Update.



Service Code Mapping

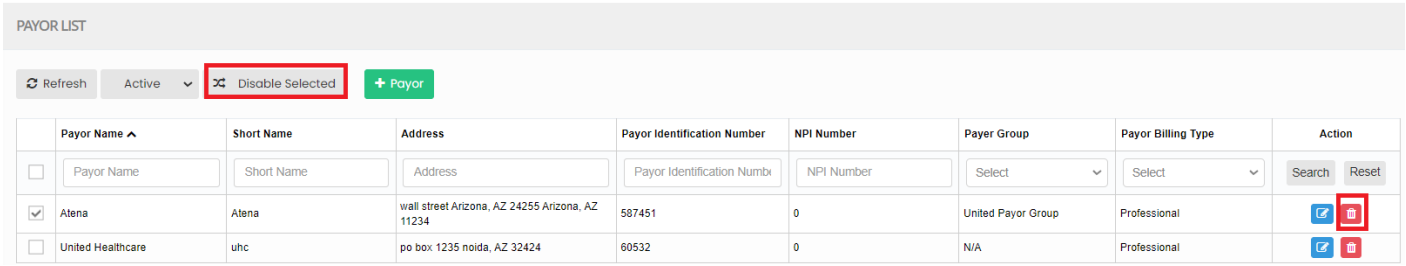
The Service Code Mapping can be done for the payor added in the system. Enter the required fields under Payor - Service code Mapping and click Save Option.



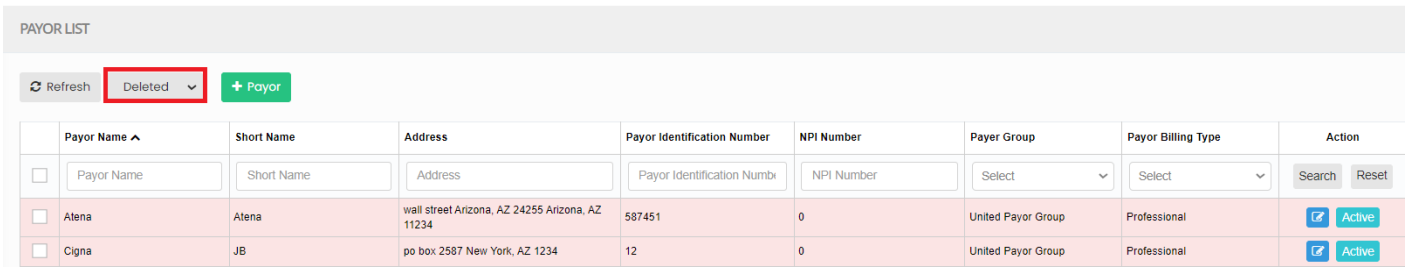
Delete Payor

Settings >> Payor >> List

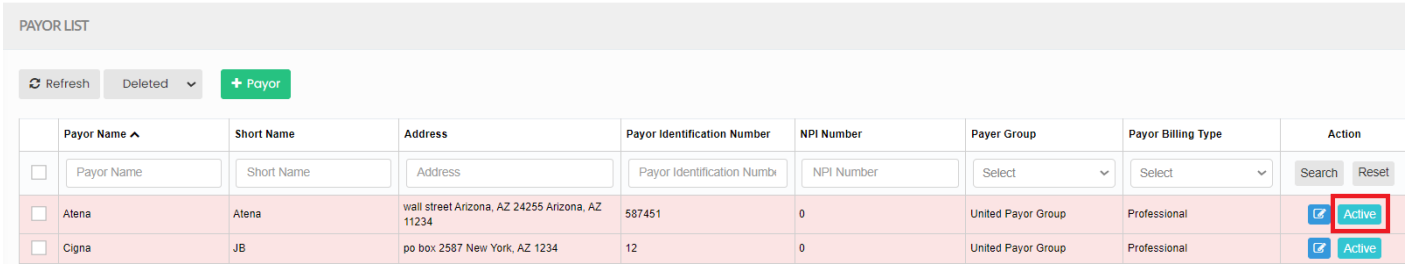
Select the payor from list using the check box and click Delete or Disable Selected option in the screen.



Now, the payor gets deleted and we can view the payor under Deleted list.



The user can also Restore the deleted payor by using the option Active on the right side of the screen.



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