

Nurse Calendar

A nurse calendar is a tool for managing the schedules of Adult Day care nurses. It helps to coordinate patient visits, track medication schedules, and plan caregiver shifts. This calendar ensures timely and personalized care for patients in Adult Day Care while optimizing nurse staffing.

Note: All Fields marked with * are mandatory and must be filled out, otherwise the system will generate an error indicating that the required information is missing.

Adding Nurse Schedule

Scheduling >> Nurse Calendar

Click Add Schedule option to update the schedule for the Nurse on the calendar.

The screenshot shows the 'Nurse Calendar' interface. At the top, there are three dropdown menus for 'All Service', 'All Employees', and 'All Patients', followed by a 'Search' button. Below these is a navigation bar with years 2022, 2023, and 2024, and a right-pointing arrow. A red box highlights the 'Add Schedule' button in the top right corner. The main area displays a grid of monthly calendars for each month from January to December. Each calendar shows days of the week (Su, Mo, Tu, We, Th, Fr, Sa) and dates. The 'Add Schedule' button is a blue button with white text.

Now the following screen appears, update the required information and click Save option. The details of the Visit will be updated in the Nurse calendar.

Nurse Calendar

All Service

←

January

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

July

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Appointment Recurrence

Employee:*
Select

Service:*
Select

Authorization Code:
Select

Patient:*
Select

Patient Payer:
Select

One-time only Recurrence ⓘ

Start Date:
10/26/2023

Any day of the current month of occurrence ⓘ Is Virtual Visit?: No Yes ⓘ

Anytime Clockin ⓘ

Note:

Cancel
Save

▼

Search

Add Schedule

▶

June

Su	Mo	Tu	We	Th	Fr	Sa
						1 2 3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December

Su	Mo	Tu	We	Th	Fr	Sa
						1 2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

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