# Nurse Calendar

A nurse calendar is a tool for managing the schedules of Adult Day care nurses. It helps to coordinate patient visits, track medication schedules, and plan caregiver shifts. This calendar ensures timely and personalized care for patients in Adult Day Care while optimizing nurse staffing.

Note: All Fields marked with * are mandatory and must be filled out, otherwise the system will generate an error indicating that the required information is missing.

## Adding Nurse Schedule

**Scheduling >> Nurse Calendar**

Click Add Schedule option to update the schedule for the Nurse on the calendar.



Now the following screen appears, update the required information and click Save option. The details of the Visit will be updated in the Nurse calendar.

**Nurse Calendar**

All Service

Search

Add Schedule

‹ ›

## Appointment Recurrence

**Employee:*** 
Select

**Patient:*** 
Select

**Service:*** 
Select

**Patient Payor:** 
Select

**Authorization Code:** 
Select

◉ One-time only ○ Recurrence ❓

**Start Date:**
10/26/2023

☐ Any day of the current month of occurrence ❓

☑ Anytime ClockIn ❓

**Is Virtual Visit?:** ◉ No ○ Yes ❓

**Note:**

Cancel Save

### January
| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

### July
| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----|----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

### June
| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----|----|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

### December
| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----|----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

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